

## **Minutes of Regular Town Board Meeting of the Township of Spring Green**

**Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, April 4, 2019 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:**

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 pm.
2. **Legal Posting:** Kevin Lins certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Dave Radel, Supervisor Carla Carmody, Clerk Vicki Terpstra, Treasurer Karen Shelton, and Patrolmen Andrew Shimniok. Also present were Fred lausly, Marian Copus, Bill Mertens, Joanne Bohnsack, Jerome Carmody, Darby Blakely, Jerry Bindl, Carol Bindl, Jeff Foster, Todd Deibert, Dave Williams, Jeff Maier, Jim Sprecher, Caryl Sprecher, Dennis Polivka, and others whose names were illegible on the sign-in sheet.
4. **Adopt Agenda:** Dave Radel moved and Carla Carmody seconded to adopt the agenda as presented. Motion carried.
5. **Approval of Minutes from the March 7, 2019 Regular Monthly Board Meeting(s):**  
Carmody moved and Radel seconded to adopt the minutes as presented. Motion carried.
6. **Comment from the Public:** Darby Blakely addressed the Board regarding the River Valley Little League baseball and softball program and asked for support from the public. Inquiries may be directed to the high school administrative office.
7. **Communications:** Kevin Lins summarized a letter from the attorney for Stephen and Mary Peterzak requesting an extension of time before coming back to the Board for approval regarding driveway permit application/variance.
8. **Clerk's Report:** Vicki Terpstra presented the clerk's report.
9. **Treasurer's Report:** Karen Shelton presented the Treasurer's report. Radel moved and Carmody seconded to file the Treasurer's report as presented. Motion carried.
10. **Approve Monthly Bills/Invoices for Payment:** Carmody moved and Radel seconded to approve the monthly bills for payment.
11. **Chairman and Supervisor Reports:** Kevin Lins, Dave Radel and Carla Carmody presented Chairman and Supervisor reports of activity over the previous month
12. **Reports:** The following reports were presented:
  - a. Patrolman – Andrew Shimniok
  - b. Building Inspector – No report. No permits were issued.
  - c. Emergency Planning –Dave Radel attended a Sauk County Emergency Management meeting where a presentation was given regarding K9 SOS search and rescue.
  - d. Plan Commission – Fred lausly recommended to the Town Board approval of a planned rural development for Jeff Foster on Highway WC, and to approve the updated Preliminary Plat of the Timber Run subdivision presented by Jeff Maier.
  - e. Joint Extraterritorial Zoning Committee – Fred lausly reported that the JEZC met in March and reviewed the proposed restructuring of the Accessory Structures and Detached Garages section of the Village Zoning Ordinance, which will be similar to that of Sauk County.

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- f. Fire District – Dave Radel reported that Michael Huftile and Isaac Gerber are two new fully-accredited members of the ambulance crew, and that Dr. Joseph Hansen of Upland Hills ER volunteered his time to help with crew member training. Radel also mentioned that there will be no Fireman's/EMT dance this year, and a day will be set aside for other activities.

### **13. Agenda Items for discussion and/or action by the Town Board:**

- a. **Discussion/possible action on presentation by Jeff Foster on creating a Planned Rural Development on his property at E5270 County Highway WC**  
Radel moved and Carmody seconded to table a decision on approval of the construction waivers until at least the April Town Board meeting. Motion carried.
- b. **Discussion/possible action on Jeff Maier's revised proposal for a subdivision off of Kennedy Road**  
Jeff Maier presented the latest design and requested input before preliminary plans are drawn up.
- c. **Discussion/possible action on purchasing a lawn mower, two string trimmers and a trailer for mowing the Town Hall lawn, Town Park and Spring Green Cemetery**  
Two quotes for a 60" and a 72" mower (with string trimmers included), and one quote for a trailer were reviewed. Carmody moved to approve the purchase of the trailer, and to purchase the 60" mower/trimmers after it has been tested out. Radel seconded. Motion carried.
- d. **Discussion/possible action on having an audit done for the Town after having 4 clerks in 2018**  
The last audit was done in 2014, and the possibility of having another one done was discussed. Treasurer, Karen Shelton suggested that an audit is probably not needed because she balances the accounts each month. It was recommended that Clerk, Vicki Terpstra should contact the auditor from 2014 to request more information on the nature of an audit so the Board can determine if there would be any benefit to the Town. Radel moved to table the discussion until next month. Carmody seconded. Motion carried.
- e. **Discussion/possible action on improvements for the Mercer Road TRID project**  
Kevin Lins reminded the board that the road work for the TRID grant the Town received must be done in either 2019 or 2020. Lins had spoken with Fred Gruber from Jewell Associates about the possibility of raising a portion of Mercer Road to help prevent water from flowing over the road and presented cost estimates. The additional costs to raise the road would not be covered by the TRID grant. Radel made a motion to table discussion for a future meeting after the Board receives more information from Jewell. Carmody seconded. Motion carried.
- f. **Discussion/possible action on overall ditch maintenance in the Town including culverts**  
Differences of opinion were shared by Board members and members of the audience about the possible cause(s) of excessive runoff from culverts being blocked with ice that caused flooding on some of the farm fields in the river valley. It was determined that the Town did not have the necessary equipment to clear snow and ice blockages from the culverts and that this type of maintenance would have to be subcontracted. Radel made a motion to ask the Town attorney to draft an ordinance regarding culvert plugging. Carmody seconded. Motion carried.
- g. **Discussion/possible action on to set date for spring road tour and Big Hollow Ditch inspection**  
The Board set the date for the tour at Tuesday, April 9 at 3:45 pm.

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**h. Annual Meeting Date**

The 2019 Annual Meeting is scheduled for Tuesday, April 16<sup>th</sup> at 7:00 pm.

14. **Adjourn:** Radel moved and Carmody seconded to approve. Motion carried. Adjourned at 10:02 pm.